

*Global Justice Information Sharing Initiative*  
**Global Intelligence Working Group**  
**Meeting Summary**  
Boca Raton, Florida  
June 16-17, 2003

The Global Justice Information Sharing Initiative (Global) Intelligence Working Group (GIWG) met in Boca Raton, Florida, on June 16-17, 2003. The GIWG is one of four working groups of the Global Advisory Committee (GAC). The GIWG meeting was convened for the purpose of reviewing the issues and recommendations contained within the working document titled *Development of the National Criminal Intelligence Sharing Plan*. Mr. Melvin Carraway, GIWG Chair and Superintendent of the Indiana State Police, convened the meeting and invited members and guests to introduce themselves. The following individuals were in attendance:

Mr. William Berger  
*North Miami Beach Police Department*  
*North Miami Beach, Florida*

Mr. Bruce Edwards  
*Bureau of Justice Assistance*  
*Washington, DC*

Mr. Doug Bodrero  
*Institute for Intergovernmental*  
*Research*  
*Tallahassee, Florida*

Mr. Max Fratoddi  
*Federal Bureau of Investigation*  
*Washington, DC*

Mr. Donald J. Brackman  
*National White Collar Crime Center*  
*Richmond, Virginia*

Mr. Dennis Garrett  
*Arizona Department of Public*  
*Safety*  
*Phoenix, Arizona*

Mr. Alan Carlson  
*The Justice Management Institute*  
*Kensington, California*

Ms. June Hill  
*Institute for Intergovernmental*  
*Research*  
*Tallahassee, Florida*

Ms. Betty Collier  
*Institute for Intergovernmental*  
*Research*  
*Tallahassee, Florida*

Mr. Don Johnson  
*Institute for Intergovernmental*  
*Research*  
*Tallahassee, Florida*

Mr. Carlo Cudio  
*Monterey Police Department*  
*Monterey, California*

Mr. Vernon Keenan  
*Georgia Bureau of Investigation*  
*Decatur, Georgia*

Mr. Robert Cummings  
*Institute for Intergovernmental*  
*Research*  
*Tallahassee, Florida*

Ms. Kelly Lips  
*Florida Department of Law*  
*Enforcement*  
*Tallahassee, Florida*

Mr. Michael Duffy  
*U.S. Department of Justice*  
*Justice Management Division*  
*Washington, DC*

Mr. William Lueckenhoff  
*Federal Bureau of Investigation*  
*Clarksburg, West Virginia*

Mr. George March  
*Regional Information Sharing Systems  
Office of Information Technology  
Thorndale, Pennsylvania*

Mr. Ritchie Martinez  
*Arizona Department of Public  
Safety/HIDTA  
Tucson, Arizona*

Mr. Jerry Marynik  
*California Department of Justice  
Sacramento, California*

Mr. Miles Matthews  
*Counterdrug Intelligence Executive  
Secretariat  
Washington, DC*

Mr. Kent Mawyer  
*Texas Department of Public Safety  
Austin, Texas*

Mr. Peter Modafferi  
*Rockland County District  
Attorney's Office  
New City, New York*

Mr. Dennis Morton  
*U.S. Drug Enforcement Administration  
Arlington, Virginia*

Mr. Thomas O'Connor  
*Maryland Heights Police Department  
Maryland Heights, Missouri*

Mr. Kevin Perham  
*New York City Police Department  
Brooklyn, New York*

Mr. Joe Peters  
*Institute for Intergovernmental  
Research  
Tallahassee, Florida*

Ms. Marilyn Peterson  
*New Jersey Department of Law  
and Public Safety  
Trenton, New Jersey*

Mr. Russell Porter  
*Iowa Department of Public Safety  
Des Moines, Iowa*

Ms. Diane Ragans  
*Institute for Intergovernmental  
Research  
Tallahassee, Florida*

Mr. Philip Ramer  
*Florida Department of Law Enforcement  
Tallahassee, Florida*

Mr. Richard Randall  
*Kendall County Sheriff's Office  
Yorkville, Illinois*

Mr. Steve Raubenolt  
*Ohio Highway Patrol  
Columbus, Ohio*

Mr. Craig Samtmann  
*Federal Bureau of Investigation  
Washington, DC*

Mr. Mike Sapsara  
*U.S. Drug Enforcement Administration  
Miami, Florida*

Mr. Michael Schrunk  
*Multnomah County District Attorney's  
Office  
Portland, Oregon*

Mr. Kenneth Staab  
*Broward County Sheriff's Office  
Pompano Beach, Florida*

Mr. Gregory Stieber  
*U.S. Secret Service  
U.S. Department of Homeland Security  
Washington, DC*

Mr. Mark Tanner  
*Federal Bureau of Investigation  
Washington, DC*

Mr. John Terry  
*Institute for Intergovernmental  
Research  
Tallahassee, Florida*

Mr. Richard Ward III  
*Bureau of Justice Assistance  
Washington, DC*

Mr. Emory Williams  
*Institute for Intergovernmental  
Research  
Tallahassee, Florida*

Chairman Carraway thanked those present for attending and then introduced Mr. Greg Stieber. Mr. Stieber provided a PowerPoint presentation (*Attachment A*) regarding a cooperative initiative between the U.S. Department of Homeland Security (DHS), the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), and state and local law enforcement agencies using the Regional Information Sharing Systems (RISS) secure intranet (riss.net). The Information Analysis and Infrastructure Protection (IAIP) Directorate within DHS is responsible for performing comprehensive vulnerability assessments of critical infrastructures and key assets within the United States. Mr. Stieber explained that the pilot project involves two-way communications between DHS-IAIP, state and local law enforcement, and security personnel at nuclear power plants in six states. He indicated that IAIP should be getting the initial submission of data this week.

Mr. Michael Duffy provided a PowerPoint presentation on the DOJ Law Enforcement Information Sharing (LEIS) Strategy Project (*Attachment B*). Mr. Duffy explained the DOJ-LEIS Strategy consists of both short- and long-term action items that will focus on improving the quality and availability of information across DOJ and with the entire law enforcement community. Mr. Duffy outlined the key issues DOJ-LEIS intends to address and advised that the first version of the strategy should be completed by September 2003.

Chairman Carraway inquired as to whether any guidance is given to federal agencies before building a new system and whether there was any governing body that approves or disapproves new systems. Mr. Duffy responded that he envisioned that the LEIS strategy would provide guidance when developing new systems. Mr. Miles Matthews advised that currently there is no entity or governing body for DOJ components to seek approval from when developing new systems or initiatives. Chairman Carraway expressed concern that systems are being developed which receive federal funds that are based on the claim that they will share information with local law enforcement agencies, and then they do not do so. Chairman Carraway related that the National Criminal Intelligence Sharing Plan (“Plan”) should stipulate that if a participant/agency/system/initiative does not meet sharing standards, then they should not participate in the nationwide communications capability.

After Mr. Duffy completed his presentation, Chairman Carraway pledged the GIWG’s commitment and assistance to the LEIS Project. Chairman Carraway then proceeded with the meeting agenda. For the benefit of the first time attendees, Chairman Carraway provided a historical overview of what has transpired to date with the development of the Plan. He emphasized that this initiative is not solely a federal issue – it is a public safety and *global* issue involving all types of law enforcement. Chairman Carraway related his expectation that all GIWG members should be partners in this effort. He indicated that the GIWG has a vision for what the national plan should be, and all members need to work towards implementing this vision.

Chairman Carraway then began the review and discussion of the working document *Development of the National Criminal Intelligence Sharing Plan*. This

discussion continued into the second day of the meeting. Minor modifications and enhancements were noted and will be reflected in the revised version of the Plan. What follows is a summary of the substantive modifications/enhancements that were recommended by the GIWG:

- Add a graphic that depicts the intelligence process.
- Remove de facto standard language from the recommendation regarding the communications capability.
- Add emphasis of “raising the bar” to the recommendation regarding background checks.
- Add language concerning “pay to play.”
- Relocate Recommendation 8, concerning development of a plan that promotes intelligence sharing and resolves barriers that hinder the exchange of intelligence, to the background of the report.
- Incorporate all proposed policy language into the body of the Plan. The Plan itself will serve as the policy. Rewrite the privacy recommendations as appropriate in this regard.
- Add language concerning the importance of analysis in the intelligence function.
- Add language under minimum standards for agencies regarding utilization of regional centers, task forces, etc.
- Add a recommendation concerning partnering with private industry and key infrastructures.
- Modify the recommendation regarding the GIWG evolving into a coordinating council to include it being structured similar to the Counterdrug Intelligence Exchange model.
- Expound on the discussion of security clearances.

After the review of the working document was concluded, Mr. Robert Cummings related the project timelines to the members and advised that the above modifications would be completed, and the revised document would be available for review in mid-August 2003.

Mr. Phil Ramer provided an overview of the Multistate Anti-Terrorism Information Exchange (MATRIX) pilot project and introduced Ms. Kelly Lips of the Florida Department of Law Enforcement, who provided an online demonstration of the search capabilities available to MATRIX participants.

Chairman Carraway commended the group on their efforts and thanked them for their participation and persistence over the last two days. He indicated that the Plan is an evolving product and that GIWG members should continue to work towards making the Plan a reality. Chairman Carraway reminded the participants of the next meeting on September 9-10, 2003, in Arlington, Virginia, and then adjourned the meeting.

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**Attachment A**

**U.S. Department of Homeland Security  
PowerPoint Presentation**

**Attachment B**

**U.S. Department of Justice –  
Law Enforcement Information Sharing Strategy  
PowerPoint Presentation**