

Global Justice Information Sharing Initiative
Advisory Committee
Meeting Summary
Arlington, Virginia—April 1-2, 2003

Spring 2003 Agenda Overview

The Global Justice Information Sharing Initiative¹ (Global) Advisory Committee (GAC or “Committee”) convened April 1-2, 2003, at Sheraton Crystal City, Arlington, Virginia.

Mr. Gary Cooper, Executive Director of SEARCH – The National Consortium for Justice Information and Statistics (SEARCH) and GAC Chair, called the meeting to order. He welcomed GAC members, observers, support staff, and invited guests.

The April 2003 GAC agenda included the following topics:

- Welcoming Remarks and Introductions
- Chairman’s Report
- U.S. Department of Justice Report
- Member Presentations
 - American Probation and Parole Association
 - International Association of Chiefs of Police
 - National Association of State Chief Information Officers
- GAC Working Group Updates
 - Global Security Working Group
 - Global Intelligence Working Group
 - Global Infrastructure/Standards Working Group
 - Global Privacy and Information Quality Working Group
- Global Elections
- Address to the GAC: The Honorable John Ashcroft, U.S. Attorney General
- Global Business
 - Next Meeting

¹ More information on the Global Justice Information Sharing Initiative is available on the Global Web site, located at <http://www.it.ojp.gov/global/>.

Welcoming Remarks and Introductions

Chairman Cooper opened the meeting and provided welcoming remarks. He previewed the Global elections to take place later in the day. Under Committee governing rules, the elections of the GAC Chair and Vice Chair are held every two years. Eligible nominees must be practitioners (i.e., governmental employees), not association executives.

Mr. Richard R. Nedelkoff, Director, Bureau of Justice Assistance (BJA), emphasized the ongoing importance of the Global initiative and expressed appreciation for the continued work of the Committee and the Global Working Groups. He underscored the importance of agency **collaboration** and **coordination** in achieving information sharing success by highlighting the Amber Alert Plan, a partnership between the U.S. Department of Justice (DOJ) and U.S. Department of Transportation (DOT). The Amber Alert Plan is a voluntary partnership between law enforcement agencies and broadcasters to activate an urgent bulletin in the most serious child abduction cases.

GAC members and proxies introduced themselves and are listed below (for a complete attendee roster, including federal partners, invited guests, and support staff, please submit requests to (850) 385-0600, extension 285). The following were in attendance:

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Zalmai Azmi <i>Executive Office for United States Attorneys Washington, DC</i> | Gary R. Cooper <i>SEARCH, The National Consortium for Justice Information and Statistics Sacramento, California</i> |
| David K. Byers <i>Conference of State Court Administrators Phoenix, Arizona</i> | Steven E. Correll <i>National Law Enforcement Telecommunication System Phoenix, Arizona</i> |
| Timothy Cadigan <i>Administrative Office of the U.S. Courts Washington, DC</i> | Cabell C. Cropper <i>National Criminal Justice Association Washington, DC</i> |
| Melvin J. Caraway <i>International Association of Chiefs of Police (IACP) -Division of State and Provincial Police Indianapolis, Indiana</i> | Michael Duffy <i>Justice Management Division U.S. Department of Justice Washington, DC</i> |
| William Casey <i>Criminal Justice Information Services Advisory Policy Board Boston, Massachusetts</i> | Phil Graham (proxy for Chief Ramsey, first day) <i>Major Cities Chiefs Association Washington, DC</i> |
| Henry J. Coffman <i>INTERPOL-USNCB Washington, DC</i> | Tom A. Henderson <i>National Center for State Courts Arlington, Virginia</i> |
| | Linda R. Lewis <i>American Association of Motor Vehicle Administrators Arlington, Virginia</i> |

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Harlin R. McEwen <i>International Association of Chiefs of Police</i> Ithaca, New York</p> <p>Thomas J. O'Reilly <i>National Association of Attorneys General</i> Trenton, New Jersey</p> <p>Charles H. Ramsey <i>Major Cities Chiefs Association</i> Washington, DC</p> <p>Edward Reina <i>IACP – Indian Country Law Enforcement Section</i> Prescott, Arizona</p> <p>John Rice, Esquire <i>National District Attorneys Association</i> Pueblo, Colorado</p> <p>Thom Rubel <i>National Governors Association</i> Washington, DC</p> <p>William B. Simpkins <i>U.S. Drug Enforcement Administration</i> Arlington, Virginia</p> | <p>Richard W. Stanek <i>National Conference of State Legislatures</i> St. Paul, Minnesota</p> <p>John Thompson <i>National Sheriffs' Association</i> Alexandria, Virginia</p> <p>David G. Walchak <i>Criminal Justice Information Services Division</i> Federal Bureau of Investigation Washington, DC</p> <p>H. Scott Wallace <i>National Legal Aid and Defender Association</i> Washington, DC</p> <p>Joey R. Weedon <i>American Correctional Association</i> Lanham, Maryland</p> <p>Gerald E. Wethington <i>National Association of State Chief Information Officers</i> Jefferson City, Missouri</p> <p>Carl Wicklund <i>American Probation and Parole Association</i> Lexington, Kentucky</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Chairman's Report

Chairman Cooper highlighted recent activities of importance to increasing justice-related information sharing.

1) Collaborative Partnerships: The GAC/U.S. Department of Homeland Security Nexus –

Chairman Cooper discussed the ongoing pursuit of collaboration between the U.S. Department of Homeland Security (DHS) and the efforts of the GAC.

- a. Participation in the inaugural Intergovernmental Partnership Forum
- b. Ongoing discussions between officials from both agencies
- c. DHS plans to participate in and leverage Global Intelligence Working Group (GIWG) activities

2) Pursuit of Justice Data Model –

Development of a Justice Data Model is being accomplished through the ongoing work of the Infrastructure/Standards Working Group (GISWG), Extensible Markup Language (XML) Structure Task Team (XSTF), including the development of Data Dictionary version 3.0. More information on the Justice Data Model and other GISWG activities followed later in the meeting.

3) Global Intelligence Working Group –

This new Global working group is charged with developing a National Criminal Intelligence Sharing Plan (Plan)—a formal intelligence sharing initiative that will securely link local, state, tribal, and federal law enforcement agencies, facilitating the exchange of critical intelligence information. The Plan will contain model policies and standards and will describe a nationwide network that will link all levels of law enforcement personnel, including officers on the street, intelligence analysts, unit commanders, and police executives. Timeline: The GIWG will produce a model Plan draft by May 2003, and the final report will be delivered to the U.S. Attorney General in October 2003.

U.S. Department of Justice Report: Communication, Collaboration, Coordination – the Intergovernmental Partnership Forum

Continuing a central tenet of Director Nedelkoff's remarks, Mr. Richard H. Ward, Deputy Director, BJA, noted that a key development in DOJ-supported information sharing efforts is not an actual program, per se. Rather, it is an emphasis on the climate of cooperation between agencies concerned with justice data exchange. For instance, this esprit de corps—a hallmark of the GAC—is being fostered through the **Intergovernmental Partnership Forum² (IPF or Forum)**, a collective of federal partners with an interest in justice-related information sharing to explore collaboration, coordinated efforts, and replication of promising strategies. The focus is on the lines of business that employ information sharing and technology, not on the technology itself. The IPF held its inaugural meeting on March 20, 2003. During the Forum's introductory comments, Mr. Ward stated that in the Office of Justice Programs' (OJP) furtherance of information technology (IT) issues, it quickly became evident that input from other federal practitioners—the act of bringing people together—would prove invaluable. "Technology will do what we want it to do," Ward stated, "so it's the **people, policies, and practices** that are the real issues. [As federal agencies promoting justice-related information sharing], we need to **speak with one voice**. We're now moving from some great state and local partnerships to coordinating [projects] between federal partners."

² A one-page fact sheet about the IPF is available by calling (850) 385-0600, extension 285.

Global Membership Presentations

As a standing agenda item, GAC agency representatives have the opportunity to update colleagues on activities of interest. Highlighted efforts included the following:

- Mr. Carl Wicklund, Executive Director, Council of State Governments, American Probation and Parole Association (APPA), briefed the Committee on several APPA projects, including the Functional Case Management Information Standards for Adult Probation and the Information System Functional Requirements for the Interstate Compact for Adult Offender Supervision.
- Mr. Harlin McEwen, Chairman, Communications and Technology Committee, International Association of Chiefs of Police (IACP); and Ms. Jennifer Hicks, Program Manager, Law Enforcement Information Technology Standards Council (LEITSC),³ provided an overview of LEITSC. LEITSC is a BJA-funded program comprised of major law enforcement associations: IACP, the National Organization of Black Law Enforcement (NOBLE), the Police Executive Research Forum (PERF), and the National Sheriffs' Association. The LEITSC mission is to foster the growth of strategic planning and implementation of integrated justice systems.
- GAC Vice Chair Gerry Wethington, Chief Information Officer, State of Missouri, representing the National Association of State Chief Information Officers (NASCIO), provided an update on the work of the NASCIO Architecture Working Group. This group is partnering with Office of Justice Programs to institutionalize enterprise architecture in local and state government.

Global Security Working Group (GSWG) Briefing

GSWG Chair Steven Correll, Executive Director, National Law Enforcement Telecommunication System, discussed the current activities of the Working Group, including the security guidelines document, which will be available for GAC recommendation at the October 2003 meeting. This document will provide policies, best practices, and references for the justice information systems professional, as well as detailed information on 15 security domains that apply to justice information sharing and communities of interest. Mr. Correll also discussed the formation of the GSWG Web Services Security Task Force, which will examine security issues related to Web services facilitation of justice information sharing. The first meeting of the Web Services Security Task Force will take place in Washington, DC, on April 30.

³ More information on LEITSC is available at: <http://www.iacptechology.org/LEITSC/LEITSCIndex.htm>.

Global Intelligence Working Group (GIWG) Briefing

GIWG Chair Melvin Carraway, Superintendent, Indiana State Police, outlined the formation of this Working Group and discussed the development of the National Criminal Intelligence Sharing Plan (outlined previously in this document).

GAC Elections

In accordance with GAC bylaws, elections for the Committee leadership are held at two-year intervals. The spring 2003 meeting marked such an interval.

Mr. Carraway was unanimously elected as the new GAC Chair, to succeed Mr. Cooper. Mr. Carraway's nomination for leadership was made by Mr. McEwen and seconded by Mr. Tom Henderson, Government Relations Office, National Center for State Courts.

Mr. Carraway ran unopposed. His tenure began immediately following the conclusion of the meeting.

Mr. Wethington was unanimously re-elected as the GAC Vice Chairman. His nomination for leadership was made by Mr. Correll and seconded by Mr. McEwen. He ran unopposed.

(Following the elections, the Committee was adjourned. The group was reconvened by Chairman Cooper the following morning, April 2, 2003.)

Global Infrastructure/Standards Working Group (GISWG) Briefing

Mr. Henderson, GISWG Chair, and Mr. John Wandelt, Senior Research Scientist, Information Technology Laboratory, Georgia Tech Research Institute, provided the update, focusing primarily on the release of Justice XML Data Dictionary (JXDD) Version 3.0 (available at <http://it.ojp.gov/jxdd/prerelease/3.0.0.0/index.html>) and the move toward a Justice Data Model. Following a vetting process, the final iteration of Version 3.0 will be released. Then, the question will be: What is the most effective means of promulgating the JXDD, making it usable to practitioners? Project players are investigating the use of a registry, enabling the generation of partial schema and whole schema, and supporting "drag and drop" development of schema documents.

Mr. Henderson also informed the GAC of the change in the name from "Justice Standards Registry" to "Justice Standards Clearinghouse," and the drafting of a Business Reference Model for Justice and an updated Infrastructure Report. Both documents will be ready for GAC consideration at the October 2003 meeting.

Global Privacy/Information Quality Working Group (GPIQWG) Briefing

GPIQWG Chair Cabell Cropper, Executive Director, National Criminal Justice Association (NCJA),⁴ discussed the development of a privacy white paper providing case study examples of the *Privacy Guidelines* (available from NCJA). The final draft of the white paper will be delivered in September 2003 for GAC Executive Committee review, for ultimate consideration by the full GAC in October.

Address to the GAC

As chartered, the GAC is an advisory body to the federal government, specifically through the U.S. Attorney General. Therefore, it was with great pleasure and special import, that members of the Committee received the meeting's closing address from the Honorable John Ashcroft, U.S. Attorney General. The address strongly iterated the previous day's remarks from BJA officials underscoring the need for communication, collaboration, and coordination in the pursuit of justice-related information sharing.

Following are excerpts from the address given at the Global Justice Information Sharing Initiative spring 2003 meeting: approximately 11:00 a.m., April 2, in Arlington, Virginia.

“When the President, after 9/11, said with a kind of directness that was undeniable, ‘Don’t ever let this happen again,’”

I thought to myself, ‘Information is the best friend of prevention.’ And I have thought many times: that the ***existence*** of information is not the end of the game; the ***availability*** of information is the end of the game.

We found that **part of our problem with information was that we didn't even talk to ourselves inside the family.** So, even at the federal level, we not only had a habit of not communicating, we had a **structure** of non-communication barriers.... It became clear to me that the best eyes and ears are attached to the feet on the street in America, and that we need to be able to get information from virtually all of those individuals who participate in the noble enterprise of justice—from those at the lowest level to those at the very top. It began to reinforce what had been an understanding of mine in my earlier days in law enforcement: we really need to be able to cooperate with one another, and to share information.

So I’m delighted to be here with you. This is a matter of urgency, and it’s a matter that’s the very core of my existence. This is our reason to exist. We improve justice by sharing information. It’s not just information developed, it’s information accessible. So I want to recognize your important work, and the work of the individuals with whom you are

⁴ More information on NCJA is available at: <http://www.ncja.org>.

associated, and those law enforcement agencies that you both serve, and that serve with you. And, if there were nothing else that I could communicate to you, I'd want to communicate my thanks. I want to thank you, and those with whom you work, for carrying out the objectives of the Global Justice Information Sharing Initiative. I was pleased to have the opportunity to recharter Global recently, and I thank the leadership that has yielded successes in OJP's Information Technology Initiatives.... Your work is highly regarded because of the expertise that you develop as producers, consumers, and administrators. You are the practitioners who understand the importance of sharing information.

Let me say to you that we want to do everything that we can at the federal government level to find ways to share information more profoundly...and I would mention to you that there is a new attitude. Not only a new structure, but there's a new attitude about sharing. It's driven by this understanding that we're in this together.... This is very important: it signals an attitude of inner dependence and reliance that will allow us to more effectively use and more effectively share information. The information highway has to be a two-way street....

Our efforts to protect America are the results of our cooperation and our work together. It has never been so important for us to understand in Washington that the people with their feet on the street, who are actually doing the work, are very important to the security of this nation. And while ensuring the accuracy and security of the information that we have, we also need to promote its availability. [In that,] I think we provide a real fortress for American freedom and the values of this culture.

With that in mind, I want to say that I appreciate the work that you're doing in Global. Thank you very much."

GAC Business and Adjournment

Chairman Cooper was presented with a plaque and certificate in appreciation for his excellent leadership of the GAC. Chairman Cooper announced his imminent retirement, and many Committee members echoed the sentiment that his contributions to the GAC, as well as the larger justice community, will be greatly missed.

The next meeting of the GAC will take place October 8-9, 2003, in the Washington, DC, area. The agenda is slated to include review of the documents enumerated by the working groups, continued examination of attaching incentives and/or compliance measures to federal grants for state information sharing technology programs, and discussion of the GAC 2003 Annual Report.

Having no further business and hearing no further comments, the spring 2003 GAC meeting was adjourned.